# July 2005

### DOE/EH Training Calendar - Click on course for details

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Sat
		S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30			1	2
3	4 HOLIDAY	5	6	7 001268 Escape Mask Training 001365 Initial Warden & Monitor Training	8	9
10	11	12  001024-0014 Project Management Systems and Practices in DOE (PMCDP level 1) session runs 7/12-9/16/05  001268 Escape Mask Training  001365 Initial Warden & Monitor Training	13	14	15	16
17	18 000154-0010 New Leader Program begins - runs thru 1/27/06	19	20	21	22	23
24	25	26	27 000143-0047 Pre- Retirment Planning	28	29	30
31		S M 1 7 8 14 15	August  T W T F S  2 3 4 5 6 9 10 11 12 13 16 17 18 19 20 23 24 25 26 27 30 31			

## August 2005

## DOE/EH Training Calendar - Click on course for details

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Sat
	1	2	3	4	5	6
7	8	001026-00	001268 Escape Mask Training 001365 Initial Warden & Monitor Training 026 Earned Value Mgm	11  It Systems	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
	3 4	July  T W T F S  1 2 5 6 7 8 9 12 13 14 15 16 19 20 21 22 23 26 27 28 29 30	4 11 18	September  M T W T F S  1 2 3  5 6 7 8 9 10  12 13 14 15 16 17  19 20 21 22 23 24  26 27 28 29 30		

# September 2005

### DOE/EH Training Calendar - Click on course for details

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Sat
				1	2	3
	August  S M T W T F S  1 2 3 4 5 6  7 8 9 10 11 12 13  14 15 16 17 18 19 20  21 22 23 24 25 26 27  28 29 30 31	S M T W  2 3 4 5 9 10 11 12 16 17 18 19 23 24 25 26	TFS			
4	5 HOLIDAY	6	001026-0030	8 Earned Value Mgmt Sy	9 stems	10
11	12 000155-0006 Executive Leadership Program starts &runs thru 9/3/06	13  001032-0007 Pre-Project 001027-0012 029-0008 Project Manage	Acquisition Strategy		16	17
18	19	20 001210-0005 GPRA Performance Management Workshop  001030-0001 Contract To 001045-0	21  Types Bid Eval - A  0002 Leadership/Supe	22	23	24
25	001026-00	27  30 Earned Value Mgmt S	Acquisition Strategy  28  ystems	29	30	

## Headquarters Occupant Emergency Warden, Monitor, and Assistant Training

As part of our continuing efforts to provide a safer workplace, the Headquarters Occupant Emergency Planning Team is pleased to announce the following upcoming Warden, Monitor, and Assistant Training Sessions:

Forrestal			Course Number 001365				
Date	Class	Time	Room	Session #			
June 16, 2005	Initial Warden and Monitor Training	1:00 pm – 2:00 pm	5E-081	0002			
July 12, 2005	Initial Warden and Monitor Training	1:00 pm – 2:00 pm	GH-027	0004			
August 10,	Initial Warden and Monitor	1:00 pm – 2:00 pm	GH-035	0006			
2005	Training						
	Germantown Course Number 001365						
Date	Class	Time	Room	Session #			
June 7, 2005	Initial Warden and Monitor Training	1:00 pm – 2:00 pm	G-207	0001			
July 7, 2005	Initial Warden and Monitor Training	1:00 pm – 2:00 pm	E-301	0003			
August 10, 2005	Initial Warden and Monitor Training	1:00 pm – 2:00 pm	E-401	0005			

This training is primarily for new Wardens, Monitors and Assistants, although personnel needing a refresher may attend. Interested individuals should register through the DOE CHRIS Workflow system. Class size is limited to 30 people.

Wardens, Monitors and Assistants are needed to help with the safe, orderly evacuation of Headquarters buildings. If you are interested in volunteering or have any questions, please call Cherylynne Williams, Vince Brooks, or Steve Scott on 202-586-1005.

#### Headquarters Occupant Emergency Escape Mask Training

As part of our continuing efforts to provide a safer workplace, the Office of Administration is pleased to announce the following upcoming Escape Mask Training Sessions:

Forrestal Course Number: 00126				
Date	Class	Time	Room	Session #
June 16, 2005	Escape Mask Training	9:30 am – 10:00 am	5E-081	0099
June 16, 2005	Escape Mask Training	10:30 am – 11:00 am	5E-081	0100
July 12, 2005	Escape Mask Training	9:30 am – 10:00 am	GH-027	0104
July 12, 2005	Escape Mask Training	10:30 am – 11:00 am	GH-027	0105
August 10, 2005	Escape Mask Training	9:30 am – 10:00 am	GH-035	0109
August 10, 2005	Escape Mask Training	10:30 am – 11:00 am	GH-035	0110

Germantown Course Number: 0012					
Date	Class	Time	Room	Session #	
June 7, 2005	Escape Mask Training	8:30 am - 9:00 am	G-207	0096	
June 7, 2005	Escape Mask Training	9:30 am – 10:00 am	G-207	0097	
June 7, 2005	Escape Mask Training	10:30 am – 11:00 am	G-207	0098	
July 7, 2005	Escape Mask Training	8:30 am - 9:00 am	E-301	0101	
July 7, 2005	Escape Mask Training	9:30 am – 10:00 am	E-301	0102	
July 7, 2005	Escape Mask Training	10:30 am – 11:00 am	E-301	0103	
August 10, 2005	Escape Mask Training	8:30 am - 9:00 am	E-401	0106	
August 10, 2005	Escape Mask Training	9:30 am – 10:00 am	E-401	0107	
August 10, 2005	Escape Mask Training	10:30 am – 11:00 am	E-401	0108	

This training is primarily for new personnel; however, personnel needing a refresher may attend. Please remember this is a requirement under the Occupational Safety and Health Administration for employees at Forrestal, 950 L'Enfant Plaza, and 955 L'Enfant Plaza. The Germantown classes have been provided at the request of individuals at Germantown who frequent the DC locations. Individuals interested can register through the DOE CHRIS Workflow system. Class size is limited to 30 people.

If you have any questions, please call Michael Sparks on 301-903-7670 or Cherylynne Williams on 202-586-1005.